



***WISTERIA PARK HOMEOWNERS ASSOCIATION, INC.***

**FIRST NOTICE OF  
THE ANNUAL MEMBERSHIP MEETING  
AND BOARD ELECTION  
AND PROCEDURE FOR QUALIFYING FOR BOARD**

**TO ALL MEMBERS:**

**On Monday, January 25, 2021 at 3:00 pm, (sign in at 2:30 pm) via ZOOM (in person location TBD),** the Annual Membership Meeting of the Association will be held for the purpose of electing Directors, and such other business as may lawfully be conducted. You will be sent via mail / email the "SECOND NOTICE OF ANNUAL MEETING" which will specify the agenda and other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Membership Meeting and Election, and to inform you of the process for qualifying for the Board.

The *Wisteria Park Homeowners Association, Inc.* is run by an Elected Board of Directors, and is seeking candidates.

To run for a position on the Board, you should apply to the *Wisteria Park Homeowners Association, Inc.* on or before **December 23, 2020**. You should provide written notice that you desire to run and want to have your name listed as a candidate on the materials included within the Second Notice of the *Wisteria Park Homeowners Association, Inc.* Annual Membership Meeting. The attached "Notice of Intent to be a Candidate for the Board" may be used for that purpose. You should also include a one-sided (8 1/2 x 11 inch) Information Sheet supporting your qualifications for the Board of Directors.

Please note that members may also be nominated from the floor at the Annual Membership Meeting. Members receiving nominations from the floor will not have their name and Information Sheet included within the Second Notice, nor will their name be included on the mailed Ballot.

The Association's mailing address is *WISTERIA PARK HOMEOWNERS Association, Inc., c/o Sunstate Association Management Group, Inc., P.O. Box 18809, Sarasota, FL 34276*. The Candidate Notice of Intent, Information Sheet, Proxy and Ballot will be mailed to all *Wisteria Park Homeowners Association, Inc.* Property Owners voting members after December 23, 2020.

If you have any questions, please contact Nicole Banks, Managing Agent for *Wisteria Park Homeowners Association, Inc.* at 941.870.4920.

**BY ORDER OF THE BOARD OF DIRECTORS**



## WISTERIA PARK HOMEOWNERS ASSOCIATION, INC.

### NOTICE OF INTENT TO BE A CANDIDATE FOR THE BOARD OF DIRECTORS

I, \_\_\_\_\_, hereby place my name in nomination as a candidate for the Board of Directors of ***Wisteria Park Homeowners Association, Inc.*** I certify that I have read the Association's Amended and Restated Easements, Covenants and Restrictions for *Wisteria Park Homeowners Association, Inc.*, and current written policies and will work to uphold such documents and policies to the best of my ability and that I will faithfully discharge my fiduciary responsibility to the association's members.

I am/am not enclosing an Information Sheet (one-sided and no larger than 8 1/2 x 11 inches) about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet.

(Please type or print your name beneath your signature).

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address